



// Attention students of B. Tech II Semester //

CIRCULAR

**Subject: Revised timings for departure of Buses from the institute -
To enable Practicum and SEA/SAA Activities**

Dear Students,

To support the timely completion of Practicum and SEA/SAA courses, students of B. Tech II Semester are required to meet their respective **Practicum Guides** and **SEA/SAA faculty coordinators/Faculty In-charge of Nodal Centre**. To facilitate this, bus departure timings have been adjusted enabling academic interactions on specific days as mentioned below:

Revised Schedule for Departure of Buses (Excluding Minor Week /MSE Week):

S. No.	Day	Departure Time
1	Monday & Tuesday (for Practicum and SEA/SAA meetings)	5:00 PM
2	Wednesday, Thursday & Friday	4:15 PM
3	Saturday	12:45 PM

Guidelines for productive student-Faculty interaction for Practicum & SEA / SAA

1. Schedule an appointment with your Practicum Guide & SEA /SAA faculty coordinator in advance to confirm availability.
2. Be punctual and make effective use of your allotted time.
3. Provide updates on your progress and clarify doubts effectively before concluding the meeting.

We encourage you to utilize this opportunity to enhance your learning experience and successful completion of your coursework.

K.V. Madhavi

Dean, Academic Affairs

To,

- 1) All the HoDs for dissemination of information
- 2) Dr. M. Srinivas Reddy, APD for n/a
- 3) Web team for uploading on to website under Student Notice Board

Copy to:

1. PA to the Principal
4. AAC members

2. Registrar
5. Academic Section – Stack File

3. AO